



PSMB TRAIN THE TRAINER CERTIFICATION PROGRAM



Date:
23rd to 27th March 2020
Venue:
Hilton Hotel PJ
Lead Trainer:
Isa Jamaluddin

Our Train the Trainer (TTT) program has been designed for participants who want to acquire the right knowledge, skill and attitude of a trainer. It ensures the trainers are competent to deliver their training based on quality standard set by HRDF and is the right pathway for those who want to become HRDF Accredited Trainer and conduct training under the HRDF Schemes. During this program participants will be exposed to:

- **At least 20 instructional method over the 5 days**
- **Content Facilitation Approach**
- **Competency Based Design & Delivery**
- **New HRDF Accredited TTT certification & renewal pathway**



* Includes:

- 6% SST + PSMB Admin & Assessment Fees
- New Trainer Starter Pack comprising of
 - 2 sets of training materials
 - Aston Business Personality Assessment Profiling Reports for 20 pax
- 3 months participation in Community of Practice (CoP) sessions for trainers
- Includes tips & methods for leveraging technology in training
- 3 months of support for participants to achieve HRDF Accreditation[†]

[†] Term and Conditions Applies



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TRAIN THE TRAINER PROGRAM

WHO SHOULD ATTEND

Anyone who conducts in class training at any adult organization and this includes people whose large part of their job is training and is responsible for training program development, delivery and assessment such as Managers, Executives, Training Coordinator, Training Officer, HR Personnel, Corporate Trainer, Lecturer, Tutor, Instructors, Team Leaders, Supervisors.

Professionals from a wide range of industries with subject matter expertise who would like to take on instructional design, delivery and assessment functions in their workplace or to their clients.

LEARNING OBJECTIVES

By the end of the course, participants should be able to:

- Deliver a training session effectively
- Adopt the adult learning principle approach in training
- Explain adult learning principles and how training can be delivered effectively to adults
- Conduct training needs analysis
- Design competency-based training programmes
- Identify and apply assessment method appropriately

PROGRAM CONTENT

Module 1 - Plan Adult Learning

Module 2 - Conduct Training Needs Analysis (TNA)

Module 3 - Design Competency Based Training Programme

Module 4 - Conduct Competency Based Training Programme

Module 5 - Assess Participant's Competence

DELIVERY METHOD

The programme is practice-oriented, competency-based and emphasizes leveraging on technology in teaching and learning.

This program will be delivered through blended learning that involves lectures, discussions, skill practice, case study / role playing in a highly interactive and tech enabled learning environment.



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ABOUT THE FACILITATOR

Having spent more than 15 years conducting Train the Trainer programs, **Isa Jamaluddin** has established himself as a Master Trainer in Competency Based Training and Assessment. He has trained more than 11000 people in public run programs as well as run more than 30 in-house TTT program in the Asia Pacific region. His well-received experiential and practical approach towards adult training has set him as the “ Go To Person” amongst his peers in the industry. Isa’s belief that knowledge is best used when it is shared has helped him establish himself amongst the professionals in the field of corporate training globally. He takes this attitude in all his work including when he is developing and co-developing in-house TTT programs.



Besides conducting nationally accredited TTT program for this region, Isa has also been running TTT programs that are endorsed for authorities in certain industries such as the aviation industry.

He holds a passion for training and development of organization’s human capital and has the ability to work cohesively with people for effective performances. His concept of a developmental approach to every individual has been very well received. Isa’s passion and belief in the potential of the young keeps him involved in his children’s development. It has kept him connected with the various generations around him.

As a Performance Consultant, Isa has designed, adapted or delivered a wide range of professional and technical skill programs using the disciplines of learning organization. His coaching and facilitation skills have helped many managers and executives gain better clarity and direction in meeting their objectives. Prior to his present career, Isa has held positions such as Aide-de-Camp to the President of Singapore, Senior Officer attached to Brunei training camps and Marketing Director of a regional IT company.

Professional Certification

- Master in Business Administration from University of Western Australia
- Diploma in Human Resources Development from Singapore Institute of Management
- Diploma in Adult Continuous Education with WDA Singapore from Singapore Polytechnic
- Master Trainer for the Advance Certification in Training and Assessment for Competency Based Training and Assessment
- Trained by Dr. Richard Bandler to deliver Train the Trainer programs and NLP Certification programs
- Certified Professional Facilitator with International Association of Facilitators (IAF- USA)
- Certified EQ Coach in Josh Freedman’s Six Seconds Emotional Quotient KCG Model
- Senior Action Learning Coach with World Institute for Action Learning USA (WIAL)



ABOUT THE FACILITATOR

Professional Certification (Continued)

- Certification in Train the Trainer under HRDF Malaysia
- Certified Adult Education Professional with Institute for Adult Learning, Singapore
- Certified in Emotional Freedom Techniques by Steve Wells
- Certified in Hypnotherapy and Time Line Therapy with the American Board of NLP and Hypnotherapy
- Certified Coach for customer service with the International Customer Service of United Kingdom
- Certified Executive Coach with Neuroleadership Group
- Certification in Extended DISC Profiling
- Certification in Enneagram Profiling
- Certification in Harrison Assessment Tool
- Certification as Assessor in ABA Behavioral Assessment Tool
- Certified Facilitator with Pen International for Practice firm business management system

Professional Experience

- VP International Association of Facilitators (IAF) Singapore Chapter for IAF Global
- Board Member with World Institute for Action Learning
- Associate Adult Educator with Singapore Institute for Adult Learning
- Performance Management Consultant approved by WDA and Spring Singapore
- Member of Institute of Management Consultants (Singapore)
- Registered trainer with WDA for the national "Going the Extra Mile Service (GEMS) initiative
- Associate Lecturer and Consultant with Singapore Institute of Retail Study (SIRS)
- Associate Lecturer with Nanyang Polytechnic
- Associate Lecturer with Singapore Polytechnic
- Associate member of the International Association of Facilitators (IAF)
- Member of International Coaching Federation
- Principal Consultant with Educational Development Institute Cambodia
- Principal Consultant with Westline Education Group Cambodia